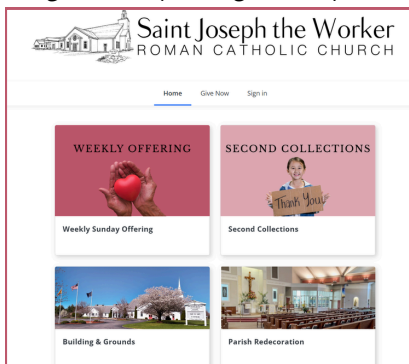


1. Access Saint Joseph the Worker Giving Portal at <https://giving.parishsoft.com/app/giving/stjoenash?tab=home> or by scanning the QR Code with your mobile device.



The Saint Joseph the Worker Giving Portal (Giving Portal) home page is displayed:

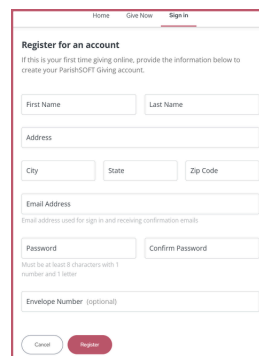
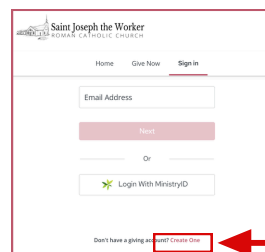


2. First time users. Create a Giving Account.

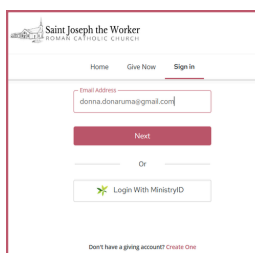
A. From the Giving Portal, click “**Sign in**”. The *Sign in* page is displayed.

B. Click “**Create One**” to start the account creation process. The *Register for an account* page is displayed.

C. Complete the registration form, including your envelope number (if known). When complete, click the Register button. You may have to validate your email address by sending a code (follow instructions).



3. If you have already created a Giving Account, click **Sign in** and enter your email address and password. The Giving Portal is displayed.



4. Once logged in, use the menu at the top to navigate throughout the Giving portal.

- Click **Home** to see the various Giving opportunities (i.e. Weekly Offertory, Second Collections, Building & Grounds, Parish Redecorating). Select one of these and follow Giving instructions.
- Click **Give Now** to Give to the Weekly Offering (you can also click on the Weekly Offering picture on the Home page)
- Click **Scheduled** to show your scheduled payments.
- Click **History** to review your Giving history.
- Click on *your initials* to access your account or log out.